



March 12, 2004

OKLAHOMA BULLETIN NO. OK250-4-22

SUBJECT: Sixth Annual Training Conference of the Asian Pacific Islander Organization of the Natural Resources Conservation Service

Purpose: To inform employees of the conference.

Expiration Date: September 30, 2004

ACTION REQUIRED BY: June 24, 2004

The 2004 Sixth Annual Training Conference of the Asian Pacific Islander Organization (APIO) of the Natural Resources Conservation Service (NRCS) will be held in St. Paul, Minnesota, on July 26-29, 2004. This year's theme is, "Striving for Excellence in Developing Leaders of Tomorrow."

A block of rooms has been reserved under the APIO group at the Minneapolis Airport Marriott. For reservations, call 800-228-9290. If you plan to seek approval for attendance, please secure all reservations for hotel and travel now, then cancel them if you are not approved.

The following attendance categories will receive approval consideration on a "Government Time and Expense" basis:

- Receiving an award, citation, or commendation
- Receiving a scholarship
- Presenting a Topical Paper or Poster
- Member of Chief's Staff
- Training (providing or fulfilling a training need)

Requests for attendance will go through the appropriate supervisory channels for approval. These approved requests must be received in my office no later than Thursday, June 24, 2004. All approved requests will then be forwarded to the Regional Conservationist for further approval and submission to NHQ.

/s/ - (Bill Porter – Acting)

M. DARREL DOMINICK
State Conservationist

DIST: AE